



INDIANA UNIVERSITY
SOUTH BEND

STUDENT BEHAVIORAL STANDARDS REVIEW FORM

**PLEASE RETAIN THIS PAGE FOR YOUR REFERENCE;
SUBMIT ONLY THE ATTACHED QUESTIONNAIRE.**

In fulfilling its mission to provide accessible, educational opportunities that address the diverse needs of the community, the Indiana University South Bend Committee for Student Behavioral Standards serves as a screening committee for those applicants who have been convicted of or have a pending charge of a felony or a misdemeanor. Additionally the committee will review cases in which a student was formally disciplined for reasons other than academics at a previous educational institution.

Applicants who indicate they have been charged with or convicted of a felony or misdemeanor are required to **1) complete the Student Behavioral Standards Review Form and return it to the Office of Admissions along with:**

- 2) A copy of the pre-sentence investigation report (if you are unable to obtain a pre-sentencing investigation or if one was not issued, please consult with the Director of Admissions about alternative legal documentation. Primarily we request that you submit legal/court documentation that supports your timelines and narrative).**
- 3) A character reference letter from the Department of Correction(s) or another professional source, such as a clergy member, high school official, employer, etc.** The person submitting this letter should not be a family member. The letter should be sent on your behalf directly to the IU South Bend Office of Admissions, ATTN: Director of Admissions, 1700 Mishawaka Ave., PO Box 7111, South Bend IN 46634.

Please note that the committee **may** request a criminal history background check to be conducted at the applicant's expense.

After the initial review, the committee **may** also request additional information, including:

- Any psychological evaluation(s) related to their felony conviction(s), release from incarceration within the past five years, and /or condition of parole/probation.
- A statement of compliance with terms of continued supervision from the appropriate official. (for example a statement confirming you are adhering to your release requirements, to be submitted by your parole/probation officer)

If you have any questions or concerns, please contact the Office of Admissions at 574-520-4839 or admissions@iusb.edu. Your personal background information is held in strictest confidence.



INDIANA UNIVERSITY
SOUTH BEND

Student Behavioral Standards Questionnaire

Last Name First Name MI

Previous Names

Mailing Address

Email Address

City, State Zip

Date of Birth (MM/DD/YYYY)

The committee has the responsibility to balance your best interest and the best interest of the IU South Bend community. In order to do this we need to have a clear and accurate accounting of your background with respect to felony or misdemeanor charges or convictions. Please understand being charged or convicted of a felony or misdemeanor does not necessarily mean you will be denied admission to the university. Completing this questionnaire accurately---and in detail---will allow the committee to have a full understanding of your situation and will help to expedite the committee's decision making process.

1. Were you incarcerated? Yes No
a. If yes, what was the length of time and when were you / will you be released?

2. Are you currently under court ordered supervision (i.e. probation, parole, or community service)? Yes No
a. If yes, what was the length of time and when were you / will you be released?

3. In your own words, please provide a complete summary of your criminal history. Include your level of involvement, circumstances leading up to and surrounding the events, and the outcome.

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4. Describe for the committee your current situation including employment, living arrangements, and systems of support for pursuing an education at the post-secondary level.

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5. How does IU South Bend fit into your overall plans?

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6. Is there anything else you would like the committee to know about you or your situation?

If you need more room, please feel free to use the back of this page or additional pages as necessary. You may also submit other supporting documentation you would like the committee to review.

AFFIRMATION STATEMENT

I attest that everything submitted to the review committee is true and accurate to the best of my knowledge. I have not knowingly withheld or omitted any information that may be pertinent. I give Indiana University South Bend permission to conduct a background check and obtain any records needed to make a determination regarding my eligibility for admission.

Signature

Date

Please attach any additional documentation and your character reference(s).

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